



DEMOCRATIC AND ELECTORAL SERVICES

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Dear Councillor

AUDIT COMMITTEE

The next meeting of the Audit Committee will be held as follows:

DATE: THURSDAY, 27TH MARCH, 2014
TIME: 6.00 PM
VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Audit Committee

Mr Hollis
Mr Hardy
Mr Anthony
Mr Bradford
Dr A Dhillon
Mrs Wallis

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

	(Pages)
1. Apologies for absence	
2. Minutes	
To confirm the minutes of the meeting held on 5 December 2013.	(1 - 4)
3. Internal Audit Progress Report	
To consider report of TIAA.	(5 - 6)
<i>Appendix</i>	(7 - 24)
4. Internal Audit Strategic and Annual Plan Report 2014/15 to 2018/19	
To consider report of TIAA.	(25 - 26)
<i>Appendix</i>	(27 - 42)
5. Certification of Claims and Returns Annual Report 2012-2013	
To consider report of Ernst and Young LLP.	(43 - 50)
6. Joint Whistleblowing and Joint Anti-Fraud Bribery & Corruption Policies	
To consider report of the Director of Resources.	(51 - 52)
<i>Appendix 1 - Joint Anti-Fraud Bribery and Corruption Policy</i>	(53 - 60)
<i>Appendix 2 - Joint Whistleblowing Policy</i>	(61 - 64)
7. Single Fraud Investigation Service.	
To consider report of the Director of Resources.	(65 - 70)
8. Audit Work Programme	
To receive the current Audit work programme.	(71 - 72)
9. Standards Work Programme	
To receive the current Standards work programme.	(73 - 74)
10. Ernst and Young Audit Plan 2014/2015	
To consider report of the Director of Resources.	(75 - 92)

11. **Any Other Business**

To consider any other business which the Chairman decides is urgent.

The next meeting is due to take place on Thursday, 3 July 2014